

Pack 136 Website User's Guide

(http://ncacpack136.ScoutLander.com)

1. Introduction

Our Pack utilizes the ScoutLander website service as established for use by Boy Scouts of America. We are always vigilant of your privacy and protecting your son's privacy. As such, the Website is divided into a Public and a Private portion. In order to fully utilize the website, you will need a user id and a log in. This guide will help you:

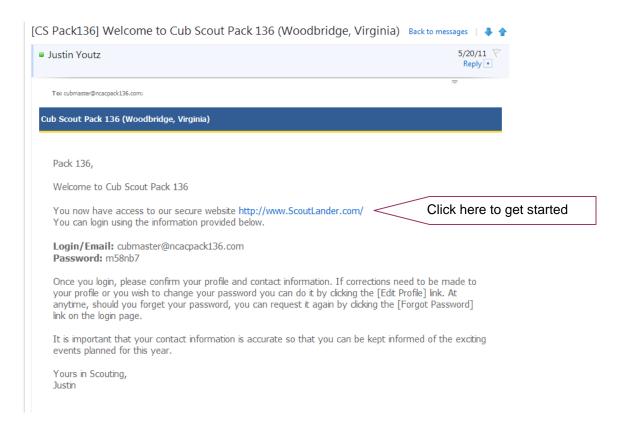
- If need help logging in
- Learn to Log In
- Learn how to update your profile
- Learn basic Navigation
 - Public Portion
 - Private Portion
- Use our Events Calendar
- RSVP to Events
- Post Pictures to Events to share with our Pack
- Learn how to contact Pack Leaders.

2. Log In Assistance

If you can not remember your username, password or don't remember ever receiving an invitation from the Pack (refer to the first part of Section 3 below), please go to the public page of our website, click on the "Contact Our Pack" button and let us know.

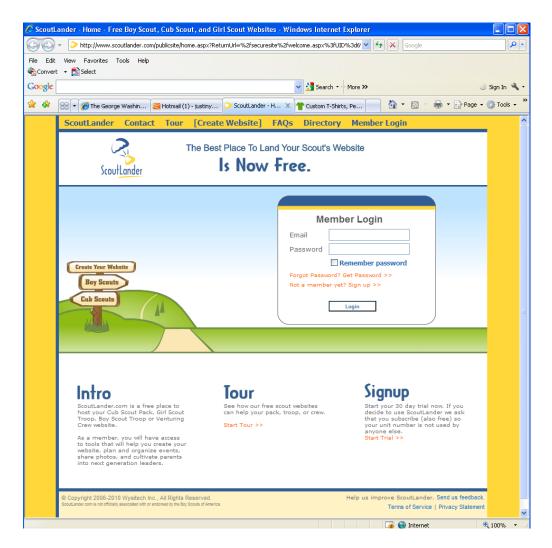
3. Logging In

When you first join the Pack, one of our webmasters will enter your initial name, scout's name and rank, and email contact information. Once this is established, you will receive an invitation to join the website. Be on the lookout for the following Subject Line: [CS Pack 136] Welcome to Cub Scout Pack 136 (Woodbridge, Virginia). All mail from our site's broadcast system will be tagged with "[CS Pack 136]" at the beginning of the subject line.

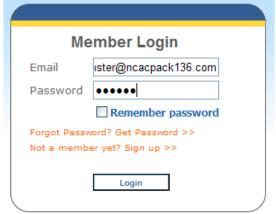


Once you receive this email, click on the link (referenced above) in order to complete your part of the registration process.

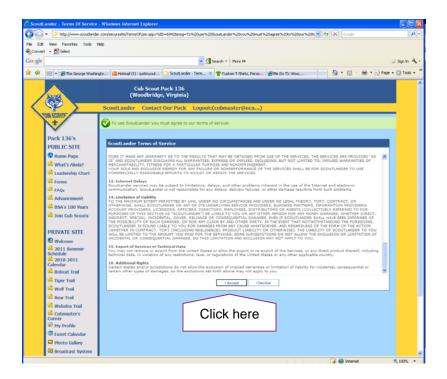
Once you click on the link, you will be brought to a page that looks like the following.



Enter your Email and temporary password as displayed in the email sent to you.



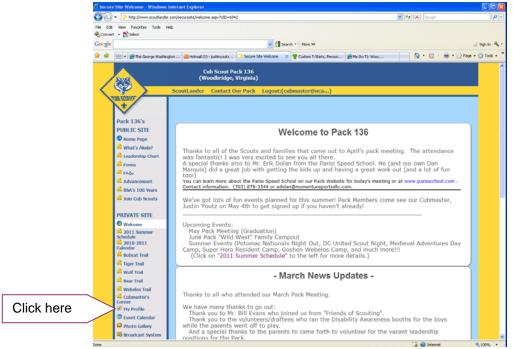
Next, you'll be asked to accept ScoutLander's Terms of Service. (A copy of this document is shared in Appendix I for your reference.) Click the "I Accept" box to continue.



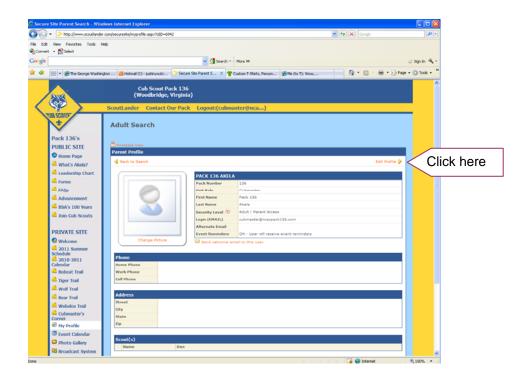
Congratulations! You are now signed up for using the Pack's website.

4. How To Update Your Profile

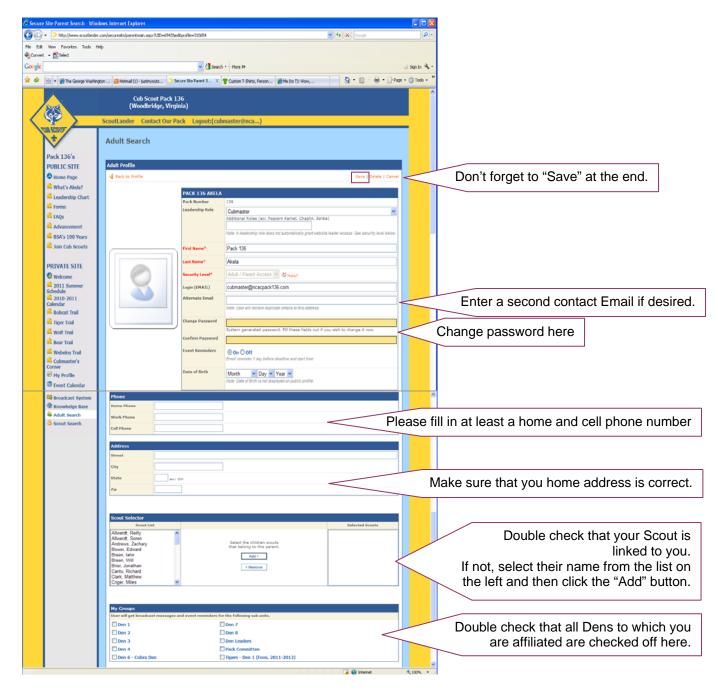
Now that you have successfully logged in, please go to your profile and update your information.



Click on the "edit profile" link to get started.



Once you are in edit mode, please change your original password and update your contact information per below.



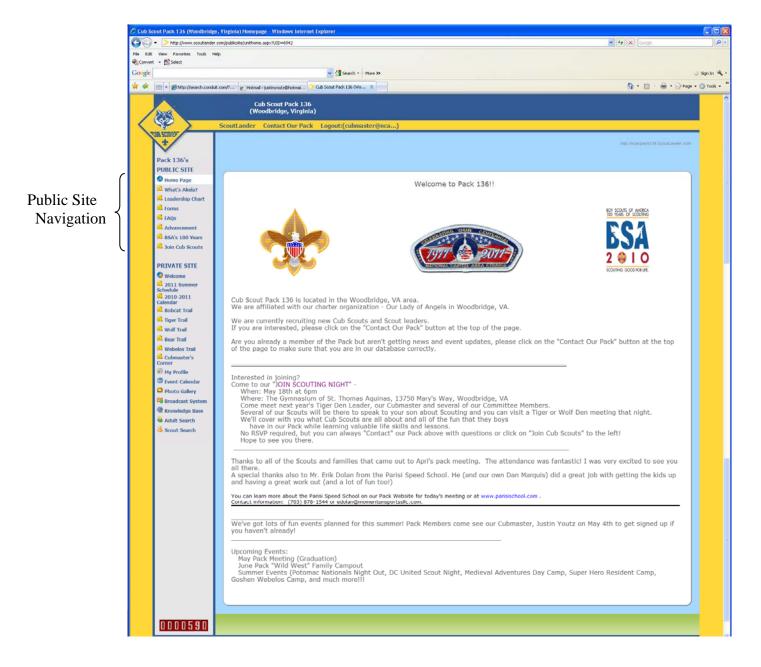
After entering in all of your information updates, remember to click the "Save" link at the top.

5. Basic Navigation

There are two portions to our Pack's Website, a public portion and a private portion. This is done in order to protect the privacy of yourself and our Scouts. The Public portion will contain very general information on our Pack, how to contact it and Scouting in general.

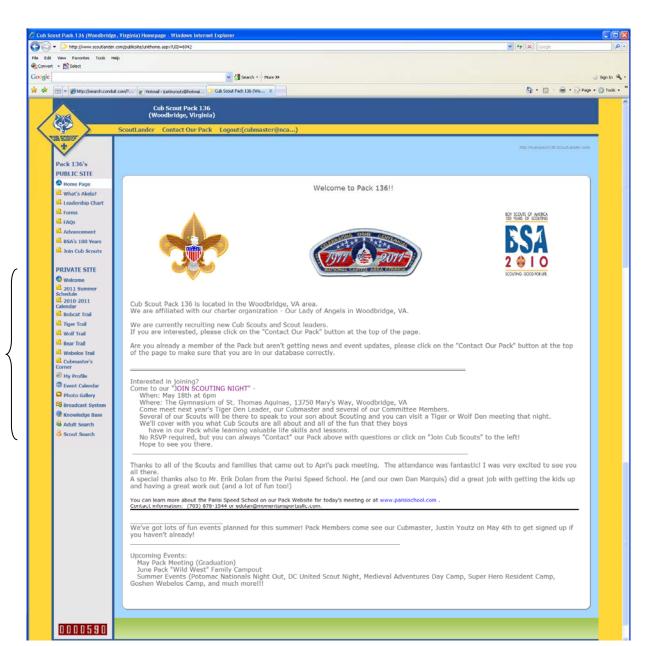
5.1 Public Portion Navigation

The public port of the site can be accessed by clicking on any of the tabs under the "Publick Site" header. In this section, you can find information on what it means to be an Akela, common forms, general advancement information and the Org Chart for our Pack. This is our Pack's publick image and we will do our best to display our Pack at its best.



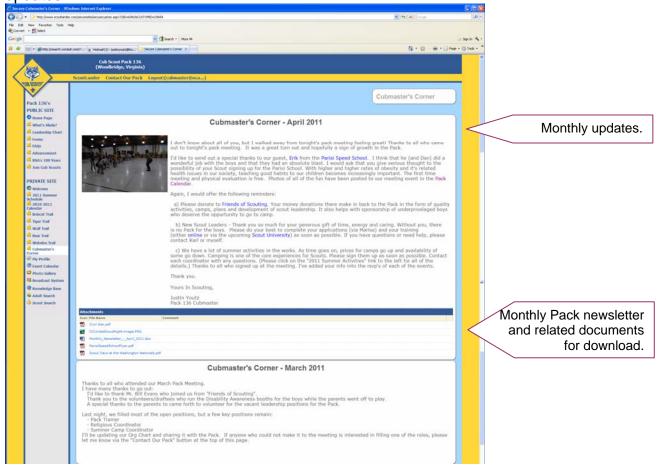
5.2 Private Portion Navigation

The private portion of the website can only be accessed by logging in. There are several areas of note: The Cubmaster's Corner, our Summer Calendar summary and our Event Calendar. Just click on one of the headers to the left to take you to that page.

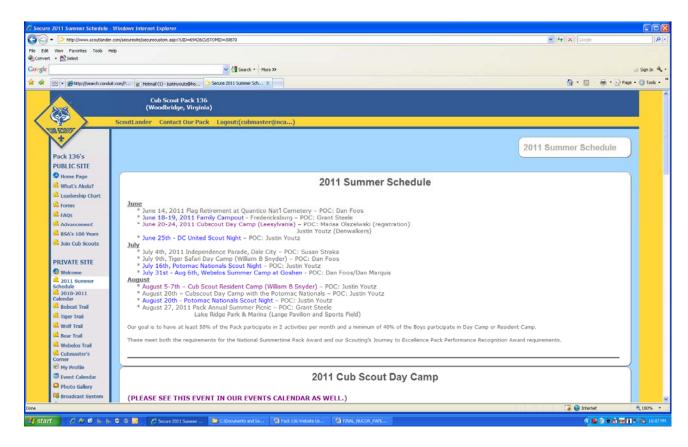


Private Site Navigation

In the Cubmaster's Corner, you'll find electronic copies of our monthly newsletter and pack updates.



.Our yearly calendar is summarized for reference on one page, as is our Summer Calendar. Our summer calendar also includes links to all of the events in our Event Calendar.



One of the most important links is our Event Calendar.

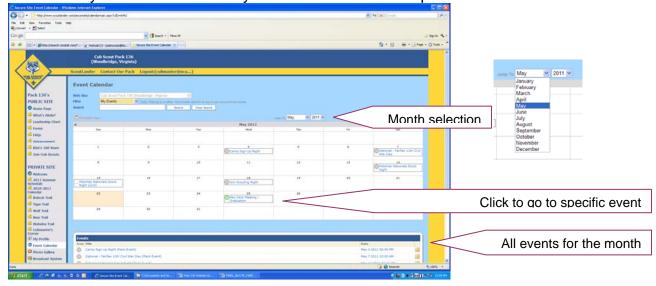
6. Event Calendar Navigation

The Event Calendar on the Pack Website is usable for all Pack Leaders.

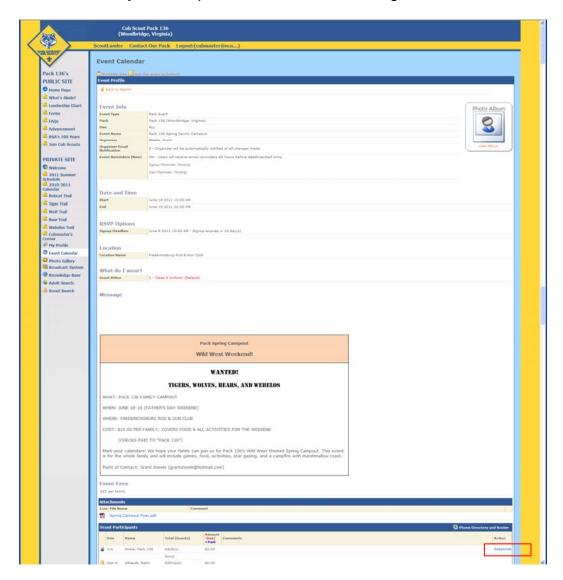
The calendar only shows one month at a time.

You can change the month by selecting the arrow to the right of the month and then picking which month you want to go to.

Click directly on an event to take you to the details and rsvp for that event.

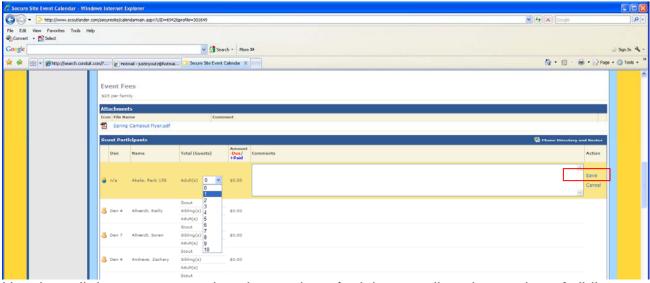


Once you click on an event, you will be taken to the details of the event. Here, it will list if the event is for the Pack or specific Den activity, the contact person, time, location and any other important information including download material.



7. How to RSVP to an event.

Once you've clicked on an event, you can scroll down to the bottom and enter your rsvp information. To get started, just click on "response" as shown in the red box above. Once you've done that, your screen will look like below:



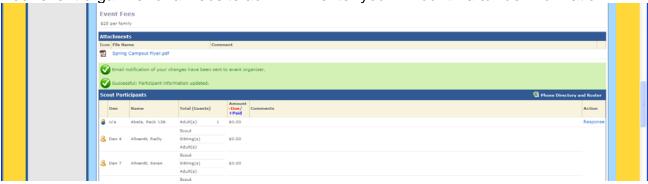
Use the pull down menu to select the number of adults attending, the number of siblings attend and the number of Scouts.

Put any notes (such as seating desired for the Potomac Nationals Games and any game vouchers desired.

Once you are complete, click on the "Save" all the way to the left.

You're screen will tell you that your information was updated and the event organizer was emailed (if they asked to be.)

Your event organizer or a website admin will enter your Amount Paid/Due information.



Congratulations and thank you! You are all signed up!

Timely RSVPs (including noted if you can not attend, greatly help the organizer properly plan for the success of the event.

8. Post Pictures to Events to share with our Pack

(To be added in a later revision.)

9. Learn how to contact Pack Leaders

(To be added in a later revision.)

6 SCOUTLANDER TERMS OF SERVICES

Service Agreement

BY ACCEPTING, YOU AGREE TO THE FOLLOWING TERMS AND CONDITIONS ("THE AGREEMENT") GOVERNING YOUR USE OF SCOUTLANDER'S ONLINE SERVICE. IF YOU ARE ENTERING THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ORGANIZATION, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS AND CONDITIONS. IN WHICH CASE THE TERMS "YOU" AND "YOUR" SHALL REFER TO SUCH ORGANIZATION. IF YOU DO NOT HAVE THE AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT USE OUR SERVICE.

1. Acceptance of Terms

ScoutLander reserves the right to update the Terms of Use any time without notice to you. The most current version of the Terms of Use can be reviewed by clicking on the "Terms of Service" hyperlink located at the bottom of our Web pages.

2. Acknowledgements

Subject in each case to the terms listed in the remainder of this Agreement, you hereby acknowledge and agree that.

- You will adhere to BSA Privacy and Youth Protection Guidelines
- You will adhere to BSA Policy and Guidelines
- ScoutLander may not be used for sending unsolicited email (sometimes referred to as "SPAM")
- ScoutLander may only be used for lawful purposes
- Your use of the service is subject to the Prohibited Content and Commerce Statement.
- ScoutLander will not use your user list / subscriber list or any other user information for any other purposes than those intended with the service.
- Every email message sent in connection with the Services is sent on the behalf of the user and will impersonate the senders email address.
- You will adopt and maintain the Privacy Policy, which may be modified by ScoutLander from time to time.

3. Service and Support

The Services are provided subject to this Agreement, as it may be amended by ScoutLander, and any guidelines, rules or operating policies that ScoutLander may establish and post from time to time.

You will provide true, accurate, current, and complete information about yourself and / or organization as requested in the registration form. You are responsible for maintaining the security or your account, passwords, and files.

4. Privacy & Security Disclosure

ScoutLander's privacy and security policies may be viewed by clicking on the "Privacy Statement" hyperlink located at the bottom of our Web pages. ScoutLander reserves the right to modify its privacy and security policies in its reasonable discretion from time to time. ScoutLander may occasionally contact you and other users of the Service of important announcements regarding the operation of the Service.

ScoutLander will not use your user list or any other user information for any other purposes than those intended with the Service. Your customer information will not be shared with any other parties unless required by law.

5. Registration

To use the Service, you must register and provide certain information, including a first and last name, a password, a valid email address, and specific unit information about your Pack, Troop, or Crew (the "Registration Information"). You agree to provide accurate Registration Information and to keep it accurate. You agree that you will not allow others to use your user name, password and/or account and you are solely responsible for maintaining the security and confidentiality of your account. You must also agree to notify ScoutLander of any unauthorized use of your account by contacting support@scoutlander.com. ScoutLander shall not be responsible for any losses arising out of the unauthorized use of your user name, password and/or account and you agree to indemnify and hold harmless ScoutLander, its partners, and parent subsidiaries, for any inauthorized or illegal uses of the service. By using the Service, you represent and warrant that you are 13 years of age or older and that your use of the Service shall not violate any applicable law or regulation. Your access to the Service may be terminated at any time and without warning.

6. ScoutLander's Intellectual Property Rights.

You acknowledge that ScoutLander owns all right, title and interest in and to the Service including without limitation all intellectual property rights ("ScoutLander Rights"), and are protected by U.S. and international intellectual property laws. Accordingly, you agree that you will not copy, reproduce, reverse engineer, alter, modify, or create derivative works from the Service. ScoutLander rights include rights to (i) the Service development and provided by ScoutLander; (ii) all software associated with the Service. The ScoutLander Rights do not include third-party content uses as part of the Service, including the content of communications appearing on the Service.

7. Your Intellectual Property Rights.

ScoutLander does not claim any ownership in any of the content, including any text, data, information, images, photographs, music, sound, video, or other material, that you upload, store, or transmit through ScoutLander. We will not use any of your content for any purpose except to provide you with the Service.

8. Advertisements.

As consideration for using the Service, you agree and understand that ScoutLander will display ads in reserved sections of your website. ScoutLander ensures all advertising is 100% appropriate for members. No personal information including addresses, phone, and email is ever shared with advertising sponsors.

9. Unit Inactivity

After a period of inactivity, ScoutLander reserves the right to disable or delete unit web sites.

10. Termination; Cancellation.

You may cancel your use of the Services and/or terminate this Agreement with or without cause at any time by providing notice to support@ScoutLander.com. ScoutLander may at any time and for any reason terminate the Services, terminate this Agreement, or suspend or terminate your account. In the event of termination, your account will be disabled and you may not be granted access to your account or any files or other content contained in your account although residual copies of information may remain in our system or system backups.

11. Indemnification

You agree to hold harmless and indemnify ScoutLander, and its subsidiaries, affiliates, officers, agents, and employees from and against any third party claim arising from or in any way related to your use of the Service, including any liability or expense arising from all claims, losses, damages (actual and consequential), suits, judgments, litigation costs and attorneys' fees, of every kind and nature. In such a case, ScoutLander will provide you with written notice of such claim, suit or action.

12. Warranty Disclaimer; Remedies

USE OF THE SERVICE AND ANY RELIANCE BY YOU UPON THE SERVICES, INCLUDING ANY ACTION TAKEN BY YOU BECAUSE OF SUCH USE OR RELIANCE, IS AT YOUR SOLE RISK. SCOUTLANDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. THE SERVICES ARE PROVIDED "AS IS" AND SCOUTLANDER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT.

YOUR SOLE AND EXCLUSIVE REMEDY FOR ANY FAILURE OR NONPERFORMANCE OF THE SERVICES SHALL BE FOR SCOUTLANDER TO USE COMMERCIALLY REASONABLE EFFORTS TO ADJUST OR REPAIR THE SERVICES.

13. Internet Delays

ScoutLander services may be subject to limitations, delays, and other problems inherent in the use of the Internet and electronic communication. ScoutLander is not responsible for any delays, delivery failures, or other damage resulting from such problems.

14. Limitation of Liability

TO THE MAXIMUM EXTENT PERMITTED BY LAW, UNDER NO CIRCUMSTANCES AND UNDER NO LEGAL THEORY, TORT, CONTRACT, OR OTHERWISE, SHALL SCOUTLANDER OR ANY OF ITS UNDERLYING SERVICE PROVIDERS, BUSINESS PARTNERS, INFORMATION PROVIDERS, ACCOUNT PROVIDERS, LICENSORS, OFFICERS, DIRECTORS, EMPLOYEES, DISTRIBUTORS OR AGENTS (COLLECTIVELY REFERRED TO FOR PURPOSES OF THIS SECTION AS "SCOUTLANDER") BE LIABLE TO YOU OR ANY OTHER PERSON FOR ANY MONEY DAMAGES, WHETHER DIRECT, INDIRECT, SPECIAL, INCIDENTAL, COVER, RELIANCE OR CONSEQUENTIAL DAMAGES, EVEN IF SCOUTLANDER SHALL HAVE BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY AND OTHER PARTY. IN THE EVENT THAT NOTWITHSTANDING THE FOREGOING, SCOUTLANDER IS FOUND LIABLE TO YOU FOR DAMAGES FROM ANY CAUSE WHATSOEVER, AND REGARDLESS OF THE FORM OF THE ACTION (WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE), THE LIABILITY OF SCOUTLANDER TO YOU WILL BE LIMITED TO THE AMOUNT YOU PAID FOR THE SERVICES. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THIS LIMITATION AND EXCLUSION MAY NOT APPLY TO YOU.

15. Export of Services or Technical Data

You may not remove or export from the United States or allow the export or re-export of the Services, or any direct product thereof, including technical data, in violation of any restrictions, laws, or regulations of the United States or any other applicable country.

16. Additional Rights

Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental, consequential or certain other types of damages, so the exclusions set forth above may not apply to you.